




Title I Tidbits

Sept. 18-22, 2023



Title I Contact
Meeting:
October 5th
from 9:00 -
10:30 @ KTC.

Clarification

The notification of Teacher and Teacher Assistant Qualifications letters should have been sent out the week of Sept. 11th. The verification form is due to Mrs. Cox by Sept. 20th @ 5:00 pm.

The letters for classrooms that do not have a Highly Qualified Teacher for 4 or more weeks do not go out until the week of Sept. 25th!!



Parent Events Reimbursement Reminders

- All items on your receipt must be for the event. You cannot turn in receipts with items not related to your Title I Event.
- Receipts must be signed!
- All requests must be submitted the same month as your event.
- You must have a minimum of 5 parents at an event to qualify for any reimbursement. (You must submit sign-in sheets!)
- Food purchases cannot exceed the maximum amount of \$4.50 per person.

Letters for not Highly Qualified

If you have any teachers with the following licenses, you must send home the HQ Absence Letter:

Permit to Teach, Emergency License, Provisional License, Limited License, Residency License

In addition, if you have a vacant position that is being filled by a substitute, you must also send home this letter. These are the letters that go out the week of Sept. 25th! If you are not sure, please ask!



Title I Website Reminders

If you have not already done so, please begin uploading your artifacts to your Title I website. If you need help, please contact Mrs. Cox ASAP to set-up a time for training and/or assistance!





REMHINDER

Don't forget in your Annual Title I Meeting you should share the amount of funding you received and how that money is being spent!



Title I Finance Meeting:
October 16th
from 9:00 -
11:00 @ KTC!



Parent Engagement Suggestions

- Use multiple methods to notify parents (flyers, dojo, remind, school website, phone calls home)
- Use creative and “catchy” titles to peak parents interest.
- Get your students involved!
- Vary the times of day you offer your events.

Google Title I Calendar

I cannot see any events on the district google Title I Events calendar for the following schools. (If you have posted events and your name is listed below, please let me know so that I can come meet with you or your Title I Contact to figure out why they are not showing up.)

- AG Cox
- Ayden Elementary
- Ayden Middle
- PCC Early College
- Eastern
- Elmhurst
- HB Sugg/Sam Bundy
- Lakeforest

“A great leader’s courage to fulfill his vision comes from passion, not position.”

-John Maxwell

DON'T FORGET!

- Make sure you have an approved contract in place prior to an employee’s first day.
- Be sure to follow all HR procedures.
- Don’t forget that Priscila Kelly can assist with translating documents or contacting parents!
- You must keep student attendance spreadsheets for all groups that are working with Remediation Teachers who are being paid with Title I Funds! Please share these spreadsheets with me in the Title I google folder I have shared with you.

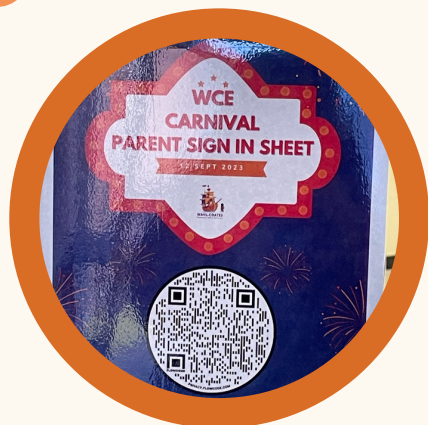




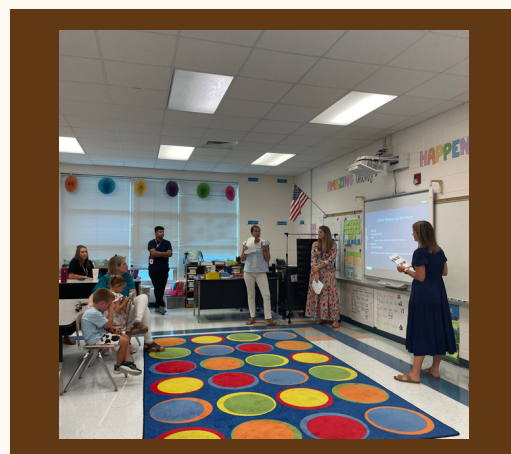
Title I Parent Events



Wahl-Coates: Title I Night and Literacy Carnival



Chicod: Title I and Curriculum Night

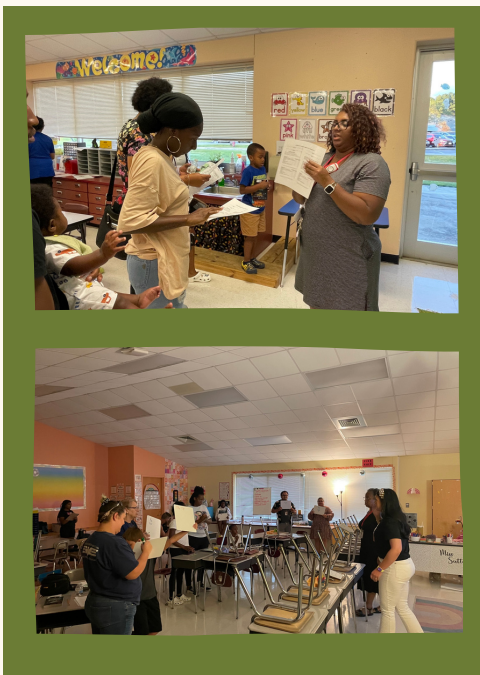




Title I Parent Events



Creekside Elementary - Title I and Curriculum Night



I apologize if I missed your event this week, but please share pictures with our office!!
I will visit everyone at least once!

